

Program guidelines

ACE Accelerate Scholarship: TAE40122 Certificate IV in Training and Assessment

1. Introduction

Over the next three years, through the National Skills Agreement, the Government of South Australia is investing in strengthening the adult community education (ACE) workforce and reinforcing the role of ACE at the heart of building foundation skills in our community.

Skills SA undertook consultations with ACE providers, to help shape workforce development approaches that are practical, meaningful and responsive to real needs. The consultations tested an initial proposal focused on professional development, scholarships and educator pathways. Educators and providers shared valuable insights about workforce challenges, professional development opportunities and the supports required to better meet learner needs.

The updated approach reflects strong support from the ACE sector for practical, flexible learning, recognition of existing skills and stronger connections across the ACE workforce, while acknowledging the funding and capacity constraints ACE providers face.

Educators will undertake the TAE40122 Certificate IV in Training and Assessment (TAE) over twelve months. The program will include:

- Self-paced study with a Registered Training Organisations (RTO) of each educator's choice.
- Opportunity to connect with other participants.

Training will be fully subsidised.

Up to two educators per provider may apply, with at least 15 scholarships awarded per year through a competitive process.

2. Am I eligible to apply?

Applications are invited from organisations who:

1. have a Funded Activities Agreement (FAA) or TAFE SA, **AND**
2. are currently delivering Adult Community Education (ACE) and/or publicly subsidised vocational education and training (VET) to students in South Australia, **AND**
3. are compliant with their contracted obligations with Skills SA, **AND**
4. are employing ACE educators who you are seeking to upskill in the Certificate IV in Training and Assessment.

3. Why the TAE40122?

TAE40122 Certificate IV in Training and Assessment is the benchmark, nationally recognised qualification required to work as a professional trainer and assessor within Australia's VET sector. Earning it legally qualifies you to deliver accredited courses, design learning plans, and conduct competency-based assessments for TAFEs, private RTOs, and enterprise workplaces.

4. How does the scholarship work?

Educators will be given the opportunity to study with a RTO of their choice with a publicly subsidised training place, in a mode of delivery that best fits their needs.

Payments will be made in two instalments as outlined below in section 9.

5. Enrolling in your course

Please remember you must enrol in the course specified in your scholarship grant, and you must enrol with an eligible provider.

We strongly encourage you to enrol in a publicly subsidised training place, to maximise your scholarship. Subsidised training means the government will pay a part of the student fee on your behalf through a Subsidised Training List draw-down, with you paying the balance through your scholarship. Please note, there may be a balance left for you to pay above the scholarship amount.

Providers listed on <https://mytraining.skills.sa.gov.au/courses/TAE40122> are eligible to deliver subsidised training.

When you speak with an RTO about their course options, you may wish to ask:

- When and how will the course be delivered?
- What elective units can I study?
- Who is delivering the course and what is their experience?
- What do assessments look like?
- What is the fee gap for publicly subsidised training (i.e. Subsidised Training List draw-down)?
- What flexibility is there for making payment? (there may be an opportunity to align your scholarship payments).
- What does the enrolment process look like, including upfront assessment of need?
- If you are eligible, seek credit transfer and/or recognition of prior learning (RPL)?

6. When does the scholarship start and finish?

The scholarship will commence upon successful enrolment in a relevant course.

Scholars will have 12 months to complete the TAE40122 Certificate IV in Training and Assessment.

7. What is the value of the scholarship and what can it be used for?

Scholarships are valued at \$1,500. Educators will receive a \$500 scholarship, and ACE providers will receive a \$1,000 bursary to enable release time and support completion.

You can use scholarship funding for any expenses that you incur that support you to achieve the purpose of the grant i.e., to undertake and complete your course.

Scholarship payments are intended to contribute to:

- Course fees and materials
- Study leave
- Other study-related expenses.

8. What are the benefits of being an Accelerate scholar?

Scholarship recipients will:

- Be supported to undertake and complete a TAE qualification
- Be connected to a network of scholarship recipients. Skills SA will connect educators and offer online opportunities for scholarship recipients to meet and work through their study.
- Develop as educational leaders within their organisation and for the ACE sector.

Scholarship recipients will be committed to:

- Completing the qualification by the scholarship end date
- Sharing and reflecting on their practice and course learning with other scholarship recipients and colleagues
- Developing educational leadership skills and championing high performance in the ACE sector.

9. When do scholars receive payment?

Scholarship recipients will receive payment in two instalments:

- Enrolment with an eligible provider – \$300 (60%)
- Qualification issued - \$200 (40%).

10. When do ACE providers receive payment?

ACE providers will receive bursary payment in two instalments:

- Signing of the FAA – \$700 (70%)
- Completion of the eligible course/s with an eligible provider - \$300 (30%).

The Department reserves the right to seek repayment of scholarship funds should the recipient withdraw from their studies.

11. Evidence required to claim a payment

To claim a payment, educators will need to provide evidence that they have met the condition outlined in their scholarship grant.

The evidence required for each payment are:

#	Payment condition	Evidence required
1	Enrolment in the eligible course with an eligible provider.	Course acceptance letter and/or enrolment information provided by the RTO the educator has enrolled with that includes: • Educator full name • Name and code of RTO enrolled with • Code/name of course enrolled in • Units of competency enrolled in • Confirmation of enrolment in a publicly subsidised place (e.g., Training Account number)
2	Completing the eligible course.	Statement of Attainment or Parchment that includes: • Educator full name • Name and code of RTO delivering • Code/name of course/s completed • Units of competency completed
3	Providing a financial acquittal.	Financial acquittal (using a template provided by the Department) that includes: • Educator full name • Funding received and unclaimed funding remaining • How funds have been expended (categories only) • Tick box to confirm that funding has been used for the grant purpose.

12. What does the selection process involve?

To apply for an Accelerate scholarship, applicants will complete and submit an online application form. Applications are open on a rolling basis until scholarships are exhausted.

Applications will be assessed using the information included in the application and supporting documents.

All applications will undergo an eligibility and quality assessment by a panel of Departmental staff. Scholarships will be awarded based on:

- Eligibility
- Competitiveness.

A merit-based assessment of responses to the application form will be undertaken. Key areas of focus for assessment of applications are:

- Clear and thoughtful approach to undertaking a TAE qualification as part of continual professional development to support practice
- Broader impact of involvement in the scholarship (i.e., for peers and other scholars)
- Capacity and capability to balance commitments and complete the scholarship.

Skills SA will take around two weeks to assess applications.

Applicants will be notified by email as soon as the outcome of their application is finalised, typically within two weeks.

These timeframes are a guide and are subject to change.

Any questions? Please contact Leah Tickle via email at DSD.SEED@sa.gov.au.